

EXECUTIVE BOARD MEETING MINUTES

Thursday, May 17, 2012

CROSS LUTHERAN CHURCH
35851 UTICA RD. • CLINTON TWP, MI 48035-2153

ATTENDEES: Glenn Wynn, Charmaine Wray, Debbie Teasdale, Tom Blohm, Jim Loftus, Pastor Dennis, Bryan Knop, Rob Haugen, Paul Parpart, Claudia Karpinskas, Bob Leverenz, and Carolyn Kammer
*Special guest appearance: Greg from Blue Mountain Construction Group

CALL TO ORDER: 7:00 PM

OPENING DEVOTIONS: Pastor Dennis—discussion of chapter three from both books (assigned reading—“Faithful Yet Changing” & “Living Lutheran”)

APRIL 2012 MINUTES REVIEWED

-Motion to accept minutes by Glenn Wynn

-Motion seconded by Jim Loftus

-Motion carried

-Discussion: *Debbie Teasdale—“Old Business No. 6”—correction: Walk to Jerusalem was NOT shy of goal—in fact, nearly doubled the amount of expected miles walked*

TREASURER’S REPORT: Tom Blohm for Bob Brown (not present)

-Motion to accept report by Jim Loftus

-Second by Carolyn Kammer

-Motion carried

Discussion:

-Balance sheet is in order

-Spent \$1,297.77 more than taken in for the trailing month

-Bryan Knop—Thrivent mutual fund holdings rebalanced after last Executive Board meeting—reduced equity exposure and toned down portfolio to a very conservative position due to market indicators. That said, from market close on 4/23/12 (balance \$55,930.27) to market close on 5/15/12 (balance \$55,379.17) we were only showing a decrease in value of \$551.10, despite the DOW being down approximately 800 points.

OLD BUSINESS:

- 1) Special Celebration
 - a. Glenn Wynn—Thank you for the donation checks—took in more than we expected—over \$800—celebration was incredible!
- 2) Dinner Theater—Tom Blohm/Claudia
 - a. \$531 in net profits + \$569 from other previous sources—seeking Thrivent matching funds from this event
- 3) First Transition Process Feedback—Pastor Dennis

- a. Went well—approximately three hour event—wanted to create a safe place to let people share—wanted people to feel that they have a voice—hopeful for same level of participation in future events. Dave Wagner and Mike Beauvais to publish summary of event
- 4) Round Table
 - a. none

ONGOING BUSINESS:

- 1) Community Dinners
 - a. Carolyn Kammer—78 people at last dinner—of which, two people insisted upon giving \$20 donations—please also note the wonderful ‘thank you’ card posted on the bulletin board from one of the participants
- 2) HR Team Development
 - a. Tom Blohm—Lisa Beauvais volunteered to be on team—looking for one more person to assist with this as well
 - b. Pastor Dennis suggested that Tom Blohm speak with Claudia for possible recommendations
- 3) Summer Hours—Bob Leverenz
 - a. Lots of feedback provided—we are going with 9:00 AM and 11:00 AM services, beginning on June 24th. Sunday School for kids will be during the services, while Adult Ed. will be between services.
 - b. There will be NO mid-week service during the summer
 - c. June 3rd marriage renewal during service for those celebrating increments of 5 year anniversaries
- 4) Transition Team Roles—Tom B.
 - a. Community Profile Team—duty: to assess community demographics
 - b. Event Planners—duty: to plan the celebration events, etc. as we continue through this process
 - c. Summary Takers—duty: publish highlights/summation of transition process events and make public to the congregation
- 5) Round Table
 - a. Paul Parpart—Now that we are changing service times again, are we contacting the families ‘lost’ due to the last change in worship times? Answer—Claudia—yes, the Sunday School teachers are being proactive in following up with those folks.

NEW BUSINESS:

- 1) Church Roof Repairs
 - a. Paul Parpart—Sanctuary roof is leaking; shingles missing on south side of roof. We have a \$1,000 deductible with Church Mutual (current insurance company), but probably have an insurance claim due to hail/storm damage. The recommendation from the Property Committee is to let insurance adjuster and roofing contractor decide if we have a claim on our hands.
 - b. Greg from Blue Mountain Construction Group (BMCG) stepped into the meeting and gave a very detailed presentation of the roof damage we have, as well as the process to rectify the situation.

- i. Basically, BMCG will represent Cross and meet with Church Mutual's insurance adjuster. If they determine that we have a legitimate insurance claim, we pay the \$1,000 deductible and contract with BMCG to do the roof repair work. In this scenario, our only out-of-pocket cost is the deductible. If we are denied the ability to file an insurance claim, we have the option to pay 100% out-of-pocket to have BMCG do the repair work, but are not obligated to use them.
 - c. Motion by Jim Loftus to accept BMCG to represent Cross regarding the roof damage and initiate the claim process.
 - d. Second—Bryan Knop
 - e. Motion carried
 - f. Discussion: Paul Parpart volunteered to be contact person/liaison between Cross and BMCG
- 2) Church Parking Lot—Tom Blohm
- a. We have several areas where the blacktop/asphalt is deteriorating—estimated potential repair cost of about \$6,000-\$7,000 for resurfacing to be completed. This matter was merely brought to the attention of the E-Board, but no further conclusions were made at this time.
- 3) Second Transition Process/June 10
- a. Pastor Dennis—need to have banner made for Timeline event from 1998-present
- 4) Sunday School Teacher Recognition
- a. This will take place during service on June 10th
- 5) Spring Clean-up—Tom Blohm
- a. Hasn't officially been done in 3-5 years—largely due to Barb Johnson doing such a great job of taking care of this. Possibility of having an official day to take care of this and solicit the help of volunteers
- 6) Round Table
- a. Jim Loftus—Asked if we could revive the Cross Phone Tree to alert congregation of deaths/funerals as they occur (regarding members/families). Tom Blohm will speak with Deb Jones regarding this matter.
 - b. Pastor Dennis—handout outlining research project of Ben Sandin—will be put on agenda for next E-Board meeting—gives board members time to review details of project/decide if this is something that Cross wants be involved with
 - c. Pastor Dennis—Phase three in interim/transition process—Structure—update membership records, evaluate ministry, evaluate building facilities, finances, and leadership
 - d. Bryan Knop—'Current' met on Saturday, May 12th for wine/beer tasting and fellowship at the home of Rob and Jessica Strye. We had an awesome event—very well-received—7 people attended—new friendships formed—very good insight provided from all who attended regarding viewpoints on Cross Lutheran Church, our history, some past issues, future direction, etc. Next event will most likely occur in mid-June, but no official date as of yet.
 - e. Charmaine Wray—Sunday School attendance awards were passed out last Sunday
 - f. Claudia Karpinkas—Talk to those who report to you/committee members—please lock up the building when you leave at night—safety concern

CALENDAR REVIEW AND UPDATE:

Confirmation Sunday

Second Interim Process/June 10

Executive Board Meeting—Thursday, June 21 @ 7:00 PM

****NEED TO READ CHAPTER 5 IN 'FAITHFUL YET CHANGING' AND CHAPTER 4 IN 'LIVING LUTHERAN' FOR
DISCUSSION AT NEXT E-BOARD MEETING****

CLOSING PRAYER: Jim Loftus

MOTION TO ADJOURN: Bob Leverenz, Second by: Rob Haugen

MEETING ADJOURNED: 9:44 PM